**Stakeholder (Clients & Instructor) Meeting Project Review #1 (5 points) GDP-I**

**Name**: Bindusree Penamalli **TEAM**: Team Number-04

**Project Name**: IHSA (Inter Collegiate Horse Show Association)

**Date**: 05/15/2023 **Starting time**: 09:00 AM **Ending Time**: 11:30 AM

1. **Get together as a team and discuss the tasks and questions that you should be sharing with the client/instructor in an open discussion.**

* *There are 3 Different Rulebooks request05 PDF, IHSA Rulebook with Rider point Promotion (Different for various levels). What is the Final rulebook to be considered?*
* *There are 2 Requirement PDF under request05 & Catherine File. Which one needs to be considered?*
* *While creating User login, is it necessary to create an authentication step as well?*
* *After considering UG project Website, where does the Randomizer option come up?*
* *When the database is created, is it necessary/optional to consider the client provided excel files to highlight the data*
* *Is it Okay to have different coaches for a single team of riders.*
* *Is the Link provided for UG project Admin access/ User Access (Announcement)*

1. **Reflect on tasks that have been completed, progress, etc.**

* *Able to go through the provided Rule book & client requirements and tried to understand the expectation of client- In Progress*
* *Able to identify the basic functional requirements of the project and related information- Completed.*
* *Downloaded Visual Paradigm and went through tutorial- Completed.*
* *Created a Use-case diagram based on created functional requirements- Completed.*
* *Differentiating the Project requirements & analyzed them- In Progress*
* *Attending the scheduled*
* *Created Individual progress reports on the project- Completed*

1. **What are the next steps?**

* *Going through the Rulebook (84 Pages) by EOD*
* *Creating the GitHub repo for the project and keep a track on the completed tasks*
* *If an entirely new website is required, User login/sign up page creation would be the next step*
* *A database will be created and all the rider, Horse & coach details would be added to database. (Client Provided Excel files will be used)*
* *Randomizer would be creating to help in picking appropriate horse for the riders based on given specifications*
* *Re-sectioning needs would be met as per the requirement given*

# **Issues raised and unexpected roadblocks**

* *Clarity around the requirements of the project took so much time.*
* *Multiple rule books are available, and it took some time to understand*